

**DUTIES AND RESPONSIBILITIES UNDER  
THE SCRAP METAL DEALERS ACT 2013**

	<b>Cabinet Member for Environment and Sustainability (supported by Officers)</b>	<b>Strategic Director Regeneration and Environment</b>
<b>Matters to be dealt with</b>		
Application for Scrap Metal Licence	Applicant wishes to make oral representation on a proposed refusal	No representation  Written representation
Application to Renew a Scrap Metal Licence	Applicant wishes to make oral representation on a proposed refusal	No representation  Written representation
Application to Vary a Scrap Metal Licence	Applicant wishes to make oral representation on a proposed refusal	No representation  Written representation
Application to revoke a Scrap Metal Licence	Applicant wishes to make oral representation on a proposed refusal	No representation  Written representation
Issue of a Closure Notice		All cases
Cancellation of a Closure Notice		All cases
Compliance and Enforcement including entering and inspecting premises and any required enforcement action.		All cases